

Infection Control Annual Statement Report

13th March 2025

Purpose

This annual statement will be generated each year in April in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) and from 2025 including advice and guidance in accordance with [NHS England > National Standards of Healthcare Cleanliness 2025](#) on the prevention and control of infections and related guidance. The report will be published on the practice website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits undertaken and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at St Fillans Medical Centre is Sister Lorna Element (Lead Practice Nurse).

The IPC lead is supported by Nikki Hultum (Assistant Practice Manager).

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised of areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form that commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year there have been 0 significant events raised that related to infection control. There have also been 0 complaints made regarding cleanliness or infection control. St Fillans has continually managed and monitored their cleaning audits alongside Assured cleaning services and records of continuous improvement have been kept.

b. Infection prevention audit and actions

The annual IPC audit was carried out by Sister Lorna Element in May 2023. Actions arising from the audit are being followed up by the practice.

A full IPC audit is conducted annual, with quarterly update audits performed.

In addition, to the IPC audit the following audits are performed regularly:

- Handwashing audits
- Store cupboard audits
- Domestic cleaning audits
- Clinical room spot checks
- Sharps audits

c. Risk assessments

Risk assessments are carried out so that any risk is minimised to be as low as reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

- General IPC risks
- Staffing, new joiners and ongoing training
- COSHH
- Cleaning standards
- Staff vaccinations
- Sharps
- Spills training with all staff

d. Training

In addition to staff being involved in risk assessments and significant events, at St Fillans Medical Centre all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

Various elements of IPC training in the previous year have been delivered and it is an agenda item at each protected learning time practice meeting.

e. Policies and procedures

The infection prevention and control related policies and procedures that have been written, updated or reviewed in the last year include, but are not limited, to:

- Infection Prevention Control Policy > Following new NHS guidance dated Feb 2025 and linked above.

- Full Room Audit and Risk Assessment was conducted on 11/03/2025.

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead and Practice Manager are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 11th March 2026.

Signed by

Lorna Element

Lorna Element
For and on behalf of St Fillans Medical Centre